

STUDENT TEACHING

School	Location	Grade/Subject	Date(s)	Reason for Leaving

LICENSURE/CERTIFICATION

Field/Category	State	Date of Issue	Expiration Date	License Number

Have you ever been employed by the Mesa Vista Consolidated School District #6? (Also previously known as the Ojo Caliente Independent School District No. 6) Yes No

If yes, please give the date(s) you were employed: _____

Has your teaching license ever been revoked? Yes No If yes, please give reason:

The Mesa Vista Consolidated School District has a Criminal Background Check policy. Please provide the school district with references.

REFERENCES

Name	Position	Current Address	Telephone No.

Please request at least three (3) Letters of Reference to be submitted to: Mesa Vista Consolidated School District, P.O. Box 309, Ojo Caliente, New Mexico 87549 – Attention: Superintendent. Your present Supervisor should be listed and identified above. Indicate if he/she should not be contacted at this time. A current Resume should be submitted with this application.

The school district is authorized to contact my previous employers and reference for telephone or written recommendations. I will not hold former employers or references liable for sharing information with the MESA VISTA CONSOLIDATED SCHOOL DISTRICT. The applicant also understands that he/she is responsible for the cost incurred for the background check and fingerprinting process.

I CERTIFY THAT THIS APPLICATION IS COMPLETE AND ACCURATE.

Signature of Applicant: _____ Date: _____

Please answer the following questions below on a separate piece of paper, based on your background and experience applicable to the position your are applying for:

- 1) How would you individualize your instructional program?
- 2) Describe with specific details your views of an effective program.
- 3) How do you teach critical thinking skills, if applicable?
- 4) Why did you become a Teacher/Counselor/Nurse/Librarian/Administrator?
- 5) Why do you want to work for the Mesa Vista Consolidated School District?
- 6) What extra responsibilities would you be willing to assume (e.g., club sponsor, coach, music group)?

MAIL COMPLETED APPLICATION TO:

**MESA VISTA CONSOLIDATED SCHOOL DISTRICT #6
ATTENTION: SUPERINTENDENT
P.O. BOX 309
OJO CALIENTE, NEW MEXICO 87549
TELEPHONE NO.: (505) 583-2645**

The Mesa Vista Consolidated School District #6 is an equal opportunity employer and does not discriminate on the basis of race, national origin, religion, age, sex, marital status or disability.

MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6

DIRECTIONS TO THE APPLICANT:

Please complete Section "B" of this form and give or send to three (3) references who were your previous employers. The employers should mail Section "B" of this form to:

**Mesa Vista Consolidated School District No. 6
Attention: Superintendent
P.O. Box 309
Ojo Caliente, NM 87549**

SECTION "B"

General Recommendation Concerning:

Name of Applicant: _____
Social Security Number: _____
Position Applying for: _____

The above school district is authorized to contact my previous employers and references for telephone or written recommendations. I will not hold former employers or references liable for sharing information with the MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6.

CANDIDATE'S SIGNATURE: _____ (Must be signed to be valid) _____ Date

TO THE RECOMMENDER: This person whose name appears on this form wishes to ask you for a recommendation regarding his or her qualifications for professional employment. Your honest and careful statements and evaluations will be appreciated by this person as well as the employer.

NOTE: If you are not knowledgeable about a particular trait, leave blank

Ratings of General Attributes	Excels	Good	Average	Fair	Poor	Unknown
Ability to Express Self						
Judgment						
Cooperation						
Creativity						
Initiative						
Reliability						
Enthusiasm						
Disposition						
Overall Personality						
General Intelligence						
Skill in Instruction						
Insight into Educational Problems						
Response to Criticism						

If this employee were applying for the same position with your organization, would you offer this person a position?

Yes [] No [] If no, why not? _____

In what capacity do you know this person? _____

How long have you known this person? _____

Type or Print Name Title or Position Signature

Name of Organization Telephone Number Date

MESA VISTA CONSOLIDATED SCHOOL DISTRICT

AGREEMENT, AUTHORIZATION, WAIVER, AND RELEASE

A. Applicant Certification.

I hereby certify that the information contained in this application is true, accurate and complete, to the best of my knowledge and belief. I understand and agree that any misrepresentation or willful omission of facts shall be sufficient cause for disqualification of my application or for termination of my employment. Failure to provide all or part of the information requested may result in the refusal of the School District to further consider me for possible employment.

B. Authorization for Reference Checks.

I hereby authorize the School District and its agents to investigate my work history and education history and to conduct personal inquiries. I understand that the School District will send a copy of this Agreement and Authorization to each individual or entity from whom it is seeking a reference or background information.

C. Waiver and Release as to Reference Checks.

I hereby authorize the party receiving a copy of this signed form (including a photocopy or facsimile copy) to provide and release complete information as may be requested, and I hereby waive any claim of confidentiality I might have with regard to such information.

I hereby release any person or entity providing information or records in accordance with this Agreement, Authorization, Waiver, and Release from any and all claims or liability for compliance.

I AM ALSO WAIVING ANY RIGHT OF ACTION, CAUSE OF ACTION, OR OTHER MEANS OF REDRESS I MAY HAVE AGAINST ANY PERSON OR ENTITY SUPPLYING EMPLOYMENT-RELATED INFORMATION--INCLUDING BUT NOT LIMITED TO INFORMATION CONCERNING MY BACKGROUND, WORK HISTORY, AND DISCIPLINARY HISTORY--TO THE SCHOOL DISTRICT.

D. Criminal Background Checks.

I understand and agree that if I am considered as a finalist for, or I am actually recommended for or offered employment, I will submit to a criminal background investigation, including mandatory fingerprinting, at my expense, to determine my acceptability for employment. Criminal convictions shall not automatically bar an applicant from obtaining employment with the School District, but pursuant to the Criminal Offender Employment Act of New Mexico (NMSA 1978, §28-2-1, et seq.), such convictions may be the basis for refusing employment. I understand that any employment offer is contingent upon, and expressly subject to, the satisfactory completion of all background checks. **I further understand and agree that if the results of any such background check are not satisfactory in the sole discretion of the District, the District may provide me written notice of the withdrawal of its offer of employment, and that I shall be entitled to no further process or procedure.**

E. Public Disclosure of Applicant Names and Application Materials.

I understand that, pursuant to the Inspection of Public Records Act (IPRA) as interpreted by recent court decisions, the identity of public sector job applicants and the information contained in this application and the information submitted by me or obtained pursuant to this agreement and authorization may be subject to disclosure to persons outside the School District, including the media, to the extent such information is not expressly protected from disclosure by exceptions to the IPRA, or other applicable employee privacy or

confidentiality laws, including but not limited to, the Health Insurance Portability and Accountability Act (HIPPA).
(Results of criminal background checks, if requested are privileged and protected from public disclosure.)

As a result, the applicant must make his or her own decision as to submitting the application and the impact which public disclosure of his or her identity as an applicant, or application materials may have.

Signature of Applicant

Date

Printed Name of Applicant